

**WOOD COUNTY FAIR HOUSING  
SYSTEM FOR INTAKE AND PROCESSING FAIR HOUSING COMPLAINTS  
COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM  
PY2020**

Wood County has designated W. David Steiner, Director, Wood County Planning Commission, as the Fair Housing Coordinator for the County. The Fair Housing Coordinator is available to intake any fair housing issues or complaints Monday through Friday at the address and telephone number listed below:

W. David Steiner, Director, Director/Fair Housing Coordinator  
Wood County Planning Commission  
One Courthouse Square, Fifth Floor  
Bowling Green, Ohio 43402  
Telephone: (419) 354-9128/Fax: (419) 352-4972  
Email:  
[wsteiner@woodcountyohipo.gov](mailto:wsteiner@woodcountyohipo.gov)

**Any person in Wood County who suspects housing discrimination is encouraged to do the following:**

- Make immediate detailed notes of the experience: date, time, place, names of agents or landlords, what was seen, and what was said.
- Contact the local fair housing coordinator for assistance and submit a complaint in writing. The fair housing coordinator will intake and process the inquiry or may refer the inquiry to an agency with expertise. The caller will be sent brochures regarding housing discrimination, the Ohio Tenant-Landlord Law, and fair advertising guidelines for their information. Also contact the Wood County Public Defender's Office (419-354-9244) who will assist with inquiries as needed.
- Or call the nearest Regional Office of the Ohio Civil Rights Commission in Dayton at (937) 285-6500. An investigator will speak with the client and schedule an appointment to discuss the complaint and help file a charge. Complaints may also be filed online on the OCRC website at [www.crc.ohio.gov](http://www.crc.ohio.gov).
- Or call or write directly to the United States Department of Housing and Urban Development (HUD): Chicago Regional Office -Region V, Fair Housing and Equal Opportunity, 77 West Jackson Blvd., Chicago, Illinois 60606-5601. HUD may be contacted at the Fair Housing Complaints "Hotline" at 1-800-669-9777, and the hearing impaired may call TTY 800-927-9275.
- Complaints may also be filed on-line with HUD at [www.hud.gov](http://www.hud.gov) at HUD>Program Offices>Fair Housing>Housing Discrimination Complaint Online Form or by emailing [theo\\_webmanager@hud.gov](mailto:theo_webmanager@hud.gov). Complaints may be filed in the following languages: English, Spanish, Arabic, Cambodian, Chinese, Korean, Russian, and Vietnamese. HUD may be contacted at the Fair Housing Complaints "Hotline" at 1-800-669-9777, and the hearing impaired may call TTY 800 927-9275.

Although the client may not want to submit a complaint, he or she should report any information about violations of the Federal Fair Housing Law to HUD. If the client wants to file a complaint, it must be done within one (1) year of the violation.