

RESOLUTION NO. 26-00015

In the matter of approval of prior meeting)	County Commissioners' Office
minutes from the regular session held on)	Wood County, Ohio
January 6, 2026)	January 8, 2026

WHEREAS, in accordance with §121.22 ("Sunshine Law"), and §305.11, Revised Code of Ohio, "immediately upon the opening of each day's session of the board of county commissioners, the records of the proceedings of the session of the previous day shall be read, or provided to each commissioner in written form, by the clerk of the board and, if correct, approved and signed by the commissioners"

WHEREAS, the Board of County Commissioners met in regular session on the 6th day of January 2026, with the following members present: DORIS I. HERRINGSHAW, THEODORE H. BOWLUS and CRAIG LAHOTE, and

WHEREAS, the Commissioners' Agenda for January 6, 2026 was as follows:

I. 9:20 a.m. -- Consider Resolutions – See Resolution Listing

Commissioner LaHote called the meeting to order with County Administrator Carri Stanley, Assistant Administrator Dan Scherger, and Clerk of the Board Sandy Long present.

No out-of-state travel requests were submitted. The personnel actions submitted were from Building Inspection to amend resolution 25-01353 to reflect the correct ending balances of former employee Lisa Kitchen; from Solid Waste Management District for a change of rate for Landfill Attendant Dawn Iagnemma-Mossbarger; from Job and Family Services for leave without pay for Income Maintenance Worker Sara Baldwin.

Commissioner Herringshaw moved to approve the resolutions on the attached listing with the exception of resolutions 26-00002 (organization of the Board) and 26-00003 (representation on various boards and commissions) which will be held until later. Commissioner Bowlus seconded the motion. All voted yes, and the motion carried.

II. -- Organization of the Board

Ms. Long stated that resolution 26-00002 is to organize the Board for 2026. The Commissioners voted to elect Commissioner Herringshaw to serve as the President of the Board and Commissioner Bowlus to serve as the Vice-President of the Board for 2026. The regular sessions of the Board will continue to be held on Tuesday and Thursday mornings at 9:15 a.m. The Commissioners reviewed resolution 26-00003 regarding representation by members or representatives of the county commissioners on boards and commissions. Ms. Long stated the Toledo Metropolitan Area Council of Governments (TMACOG) made a change to the structure of their boards and committees, including the creation or elimination of some. Please see resolution 26-00003 for further details. Commissioner LaHote moved to approve resolutions 26-00002 and 26-00003 and Commissioner Bowlus seconded the motion. All voted yes and the motion carried.

III. -- Staff Reports

Planning Commission Update (9:32 a.m.) – Wood County Planning Commission Director Dave Steiner stated the Land Use Plan Steering Committee drafted a survey to be distributed to the public to gather

public input and information regarding the county Land Use Plan. He stated this will be one of several tools to collect information. He stated that a visioning meeting was held already and he anticipates additional public meetings. Mr. Steiner stated that to date the survey has been distributed to the media and that only the Toledo Blade has responded. He stated that he wanted to get permission from the Commissioners prior to posting it on the county website and sending it to county employees. Ms. Stanley stated a copy of the survey was provided to the Commissioners for review. Commissioner Herringshaw asked if the Steering Committee was seeking input from all county employees or only those who live within Wood County. Mr. Steiner stated preferably input would be from those within the county. Commissioner Herringshaw asked if the survey would kick out those who do not reside in the county. Mr. Steiner stated it would not automatically kick them out, but it would be noted that the survey is only for Wood County residents. Commissioner LaHote stated that some county employees may believe they can provide valuable feedback even though they do not live in the county. Mr. Steiner stated that if the notice on the survey states it is only for those who reside within the county that survey monkey will likely pull those that do not. Commissioner Bowlus asked how much importance is placed on this survey. Mr. Steiner stated it is very important because some people cannot or will not attend the Land Use Plan meetings. Commissioner Bowlus stated this is a good idea and Commissioner Herringshaw stated the more information received the better. Commissioner Bowlus asked who will prepare the summary of information received. Mr. Steiner stated that Kleinfelder will prepare the summary as they are the consultant for the Land Use Plan. Ms. Stanley asked the Commissioners if they were willing to have the survey placed on the county website and sent to county employees. The Commissioners all agreed with placing the survey on the website and sending it to employees. Ms. Stanley asked if the survey had been sent to the Northwestern Water and Sewer District (NWSD). Mr. Steiner stated that NWSD has been provided the survey and will be sending it out with their billing information. Commissioner Bowlus asked if providing your name is optional when completing the survey. Mr. Steiner stated that it is optional. Commissioner LaHote stated that whoever has access to the e-mail list needs to maintain the privacy of the participants. He asked about the time frame for completion. Mr. Steiner stated they will keep the survey open for approximately six months. The Commissioners thanked Mr. Steiner for the information. The meeting concluded at 9:42 a.m. Mr. Steiner exited at this time.

Mr. Scherger mentioned the City of Bowling Green sent a press release regarding the kick-off celebration for America 250. The press release indicates that the City of Bowling Green and Wood County will host the celebration at the Bowling Green District Public Library on Thursday, January 8th at 6:00 p.m.

IV. -- Open Forum Citizens Comments/Concerns

There were no comments from the public. Commissioner LaHote moved to adjourn and Commissioner Bowlus seconded the motion. All voted yes, and the motion carried at 9:44 a.m.

V. 5:30 p.m. -- Planning Commission Meeting – Commissioners' Hearing Room

Commissioners Herringshaw, Bowlus and LaHote attended. No official action was taken.

The Board of County Commissioners will attempt to provide reasonable accommodations for any disabled person. Requests for special accommodations shall be made to the Office of the County Commissioners twenty-four (24) hours prior to the time such accommodations are required; now, therefore be it

RESOLVED, by the Board of County Commissioners of Wood County, Ohio, that the foregoing minutes be and are hereby approved; and be it further

RESOLVED, that these proceedings shall be kept in the office of the County Commissioners and open at all times to public inspection.

Commissioner Lahote moved and Commissioner Bowlus seconded the approval of the resolution, and the roll being called on its adoption, the vote resulted as follows:

CRAIG LAHOTE

yes

DR. THEODORE H. BOWLUS

yes

DORIS I. HERRINGSHAW, Ed.D.

yes

Craig A. Lahote
Th. H. Bowlus

Doris I. Herringshaw

Board of County Commissioners,
Wood County, Ohio

Attest:

Sandy A. Long
Clerk of said Board

Resolution Number	Session Date	Description	Cost
26-00001	1/6/2026	APPROVAL OF PRIOR MEETING MINUTES FROM THE REGULAR SESSION OF THE BOARD HELD ON 12/30/2025	
26-00002	1/6/2026	ORGANIZATION OF THE BOARD OF COUNTY COMMISSIONERS OF WOOD COUNTY, OHIO FOR 2026 (OHIO REVISED CODE §305.05)	
26-00003	1/6/2026	APPOINTMENT OF REPRESENTATION ON VARIOUS BOARDS AND COMMISSIONS BY MEMBERS OR REPRESENTATIVES OF THE BOARD OF COUNTY COMMISSIONERS FOR THE CALENDAR YEAR 2026	
26-00004	1/6/2026	APPROVE REQUESTS FOR TRAVEL AND REIMBURSEMENT FOR WOOD COUNTY EMPLOYEES	
26-00005	1/6/2026	AUTHORIZE VARIOUS PERSONNEL ACTIONS	
26-00006	1/6/2026	AUTHORIZE PAYMENT OF VOUCHERS	
26-00007	1/6/2026	AUTHORIZE CONTRACT WITH THE OHIOAN AND EVENT CENTER FOR THE RENTAL OF SPACE FOR WOOD COUNTY JOB AND FAMILY SERVICES	
26-00008	1/6/2026	AUTHORIZING PAYMENT TO THE WOOD COUNTY PORT AUTHORITY FROM WOOD COUNTY ECONOMIC DEVELOPMENT CONVEYANCE FEE DOLLARS	
26-00009	1/6/2026	AUTHORIZE SECOND AMENDMENT TO AGREEMENT FOR WEB DESIGN AND HOSTING TO INCLUDE BOARD OF ELECTION, JOB AND FAMILY SERVICES, AND LAW LIBRARY	
26-00010	1/6/2026	AUTHORIZE AGREEMENT WITH S.A. COMUNALE TO REPLACE FIRE PUMP CONTROLLER AT WOOD HAVEN HEALTHCARE	
26-00011	1/6/2026	AUTHORIZING THIRD RENEWAL TO SYSTEM MAINTENANCE AGREEMENT WITH I3-IMAGE SOFT, LLC TO PROVIDE SUPPORT AND MAINTENANCE TO ONBASE USERS IN VARIOUS WOOD COUNTY OFFICES	
26-00012	1/6/2026	AUTHORIZE THIRD RENEWAL TO AGREEMENT FOR HOSTED SOFTWARE AND SOCIAL MEDIA SUBSCRIPTIONS	
26-00013	1/6/2026	AUTHORIZE CONTRACT WITH ID NETWORKS, INC. FOR THE ANNUAL SERVICE OF THE FINGERPRINT SCAN SYSTEM OF FOR THE WOOD COUNTY JUVENILE COURT	
26-00014	1/6/2026	VANCE OUTDOORS INC - AUTHORIZE THE PURCHASE OF REPLACEMENT DUTY WEAPONS, HOLSTERS, AND MAGAZINES FOR THE WOOD COUNTY SHERIFF	\$4,800.00

ATTENDANCE ROSTER

The following persons were in attendance at a public meeting/hearing of the Board of County Commissioners on the 6th day of January, 2026.

PLEASE PRINT

NAME

DAVE STEINER

DEPARTMENT or ADDRESS

PLANNING